



THE NEW COLLEGE

(AUTONOMOUS)



Sponsored by : THE MUSLIM EDUCATIONAL ASSOCIATION OF SOUTHERN INDIA
(AFFILIATED TO THE UNIVERSITY OF MADRAS & ACCREDITED BY NAAC WITH 'A' GRADE)

"ASSOCIATION GARDENS", Old No.87 / New No.147, Peters Road, Royapettah, Chennai - 600 014. TAMILNADU, INDIA.
Phone : +91 44 2835 1269 / +91 44 2835 0297

Dr. S. BASHEER AHAMED, M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 21.09.2020	Time: 2.30 .p.m.	Venue: IQAC
Agenda: Preparation of AQAR		

The meeting started at 2.30 p.m. with Qirath by Dr. Mohammed Ibrahim Naveed, Coordinator, IQAC as requested by Dr. S. Basheer Ahamed, Principal and Chair.

Dr. Anvar Sadhath, Director, IQAC informed the house that there are two important tasks to be undertaken as early as possible – submission of pending AQARs and Preparation of the SSR. He clarified that the submission of AQARs for the years 2018 – 2019 and 2019 – 2020, was affected by the pandemic. He also informed about the validity of the present accreditation, to explain the need to start preparation of Self Study Report (SSR).

Dr. Syed Shakir Razvi, Assistant Professor of Corporate Secretaryship, brought the challenges of collecting data from Departments to the notice of the house. Prof. S. A. Sheik Mohamed, Vice Principal (Academic) suggested collecting data using the services of IQAC aides.

Dr. V. Kamal Nasir, Vice Principal (Administration), observed that separate individuals may to be nominated for coordinating data collection for each criterion.

Dr. Anvar Sadhath informed the house that one team could be nominated for the purpose of collecting data and the other could enter and arrange them for documentation.

Dr. Mohammed Ibrahim Naveed was of the opinion that a format to collect data could be created by the IQAC. Also, he suggested that Google Form would be useful.

Dr. V. Kamal Nasir expressed that the excel sheet which could be downloaded from NAAC website could be used in collection of data. Also, he added that the proforma could be made ready to be filled by the departments and create URL link.

Dr. Anver Sadhath suggested that the reconstitution of IQAC with new team members needs to be informed to everyone in the institution. Also, he informed that Google Form would be created and agreed that data could be collected with the help of department Aides. It was suggested by him that 23rd and 24th of September 2020 would be used for completing Part A of the AQAR form. He

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highlighted on certain aspects that are needed to be incorporated in framing of syllabi as per UGC's communication. He declared that 12th of October 2020 could be fixed as the last date for the HODs of all the departments to submit AQAR data.

Dr. V. Kamal Nasir mentioned that a minimum time of fourteen days needs to be given to the HODs to submit the data that are collected with the help of the Aides. Prof. S. A. Sheik Mohamed and Dr. Kamal Nasir assured of extending of any sort of help required by the IQAC team including taking care of the other works for the development of the college.

Dr. Mohammed Ibrahim Naveed came out with an idea to request the Librarian to arrange for Barcode for the documents available in the IQAC.

Prof. S. A. Sheik Mohamed suggested that all the Deans also could be requested to help in the preparation of AQAR and SSR.

Dr. Kamal Nasir notified that Feedback form from final year students could be collected on their visit to college for receiving Course completion Certificate. Also, he advised to follow SOP for collecting Student Satisfaction Survey as per the guidelines issued by the state government and UGC.

In any other Matter, Prof. S. A. Sheik Mohamed, Vice Principal, Academic thanked the members of the faculties and the staff members, who were involved in the conduct of Students Induction Programme for the newly selected students of all the departments during the start of the regular classes.

The Meeting came to an end with a vote of thanks.

Dr. Anvar Sadhath V P
Director, IQAC

Director
**INTERNAL QUALITY ASSURANCE CELL
(IQAC)
THE NEW COLLEGE (AUTONOMOUS)
CHENNAI-600 014.**

Dr. S. Basheer Ahamed
Principal

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Dr. S. BASHEER AHAMED, M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 28.09.2020	Time: 10.30 a.m.	Venue: IQAC
Agenda: Discussion on Curricular Aspects and any other Matter		

Dr. Basheer Ahamed, the principal requested Dr. Zaheer Abdul Ghafoor, Asst. Professor of English to recite a few verses from Quran.

Prof. S.A. Sheik Mohamed welcomed the gathering and explained the need for reconstitution of IQAC team in order to add new energy to the team.

Dr. Anvar Sadhath described the house the need for aiming at sustaining and improving scores in NAAC and highlighting the importance of AQAR submission which could be considered as a miniature of SSR. Also, he explained the need for choice to be given to the students in their curriculum that would provide academic freedom. According to him, at least one Board of studies needs to be conducted in a year. He advised that analysis of feedback forms collected from students has to be done and changes need to be effected in the following syllabuses based on the results of the analysis. He requested the attention of all in the matter of submission of AQAR for 2018 - 2019 and 2019 -2020.

Prof. Kamal Nasir, Vice-Principal, Administration informed that there should be a reversed method in the process of feedback. Feedback should be collected first and the other points in criterion 1 also have to be given attention.

Dr. Asrar Sheriff expressed his gratitude to the house for the confidence they had on him. Also, he suggested that the feedback forms that are collected from students, parents, teachers and industries could be sent to the respective Heads of the departments. The descriptions of the feedback after the analysis could be collected back from them for further actions. He pointed out that there were only few students, who took value added courses and the fees for such courses could be reduced to attract more number of students. According to him, it was unfortunate that value added courses could not be completed though the management was ready to reduce the fees because of the pandemic situation.

Also, he advised that besides reducing the fee for the value added courses, extra/additional credits too could be given for such courses to attract the students. He requested for revaluation system, transparency in the evaluation system and there should be students' grievance cell to take care of the problems related to the examinations.

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Prof. S. A. Sheik Mohamed, Vice-Principal (Academics) assured that all the suggestions would be taken care.

Dr. Khaja Mohideen, Asst. Professor of Mathematics and member of criterion 1, requested the house to create a team to look after the points that could be achieved in the matter of changing curriculum based on feedback.

Prof. S. A. Sheik Mohamed agreed to what Dr. Khaja Mohideen said.

Prof. Ansar, Asst. Professor of Corporate Secretaryship, suggested that people, who know much about IQAC should be there in IQAC as team members. Also, he informed that a serious sort of work should be done regularly and systematically to avoid working in a hurried manner near the accreditation time. According to him, the COE office could take the responsibility of collecting data about the changes needed in the curriculum and maintain relevant documents.

Prof. Thodathri, Asst. Professor of Commerce requested that any change in the matter of development could be started from the higher authorities that would prompt others too to do it.

Dr. Anvar Sadhath insisted on the need for incorporating Gender/Cross cultural issues/ Value based education and so on in the syllabuses.

The Meeting came to an end with the vote of thanks by Prof. S.A. Sheik Mohamed at 12.00 noon.

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PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 29.09.2020	Time: 10.30 .a.m.	Venue: IQAC room
Agenda: Status of Criterion III and any other Matter		

Dr. Abdus Saboor, Asst. Professor of Zoology, recited a few verses from Quran.

Dr. Basheer Ahamed, the principal, informed the house about the composition of IQAC with new members and their roles and responsibilities.

Prof. S.A. Sheik Mohamed, Vice Principal (Academic) informed that data could not be collected to the satisfaction of the requirements though many meetings held for the purpose. Also, he added that the management expects the institution to be taken to the next level for which cooperation as well as coordination from everyone is very much needed.

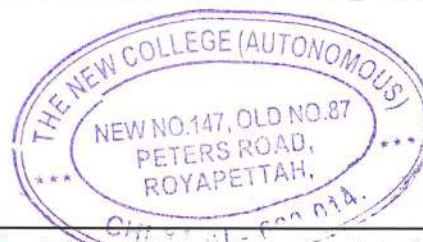
Dr. M. Gulam Mohamed, Associate Professor of Physics and Dean of Research, was requested to take care of Criterion III. Prof. Majaheer, Assistant Professor of Physics was asked to assist the team. Prof. Kamal Nasir, Vice-Principal, Administration explained that there are three Qualitative Metrics (QIM) questions and Six Quantitative Metrics (QnM) questions and Seven subdivisions in the Research & Innovations Criterion. 150 marks are allotted by NAAC. Also he added that there was a big loss of score in Criterion III in the previous NAAC Peer Team visit.


Dr. Mohammed Ibrahim Naveed announced that college could secure 150 marks by extension activities in neighbourhood localities through NSS. Number of outreach programmes need to be improved. Also, he mentioned that the college should attract Government Projects and programmes by research mobilization. Prof. Majaheer requested the house for constitution of certain committees to look after Project and Funds, Code of Ethics, Research Advisory and Plagiarism.

Dr. Anvar Sadhath, Director, IQAC requested all the members to help him complete and face the work challenges in the matter of submitting AQAR for two years and SSR for five years, ie. from 2016 to 2021. Also, he informed the house that Writing of Research Policy and Updating of the college website need to be done as quickly as possible. Dr. M. Gulam Mohamed, Associate Professor of Physics and Dean of Research, said that Seed Money to Students could be encouraged with asking them to submit proposals for their Projects for between Rs.10000 and Rs.15000/-. Also, he requested for separate email id for Research Dean and to be informed to the Research supervisors of all the departments.

Dr. Anvar Sadhath proposed vote of thanks and the meeting came to an end at 12.00 noon.


Dr. Anvar Sadhath V P
Director, IQAC
Director




Dr. S. Basheer Ahamed
Principal
PRINCIPAL

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PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 02.10.2020	Time: 10.30 .a.m.	Venue: IQAC room
Agenda: Status of Criterion V – Student support & Progression and any other Matter		

The meeting started with a Qirath, which was recited by Prof. Iqbal, Asst. Professor of Commerce.

Prof. A. Sheik Mohamed, Vice-Principal, Academic welcomed the gathering and enquired the Criterion V team members about the progress. Also, he urged the house to hurry up the work towards the submission of SSR and AQAR.

Dr. Anvar Sadhath explained the progress of the AQAR and the requirements of the data to be collected from different sections of the College. He informed that Alumni Association needs to be revived. Also, he added that programs for them should be arranged after the revival of the association though it would be a challenging task.

Dr. Kamal Nasir, Vice-Principal, Administration gave a status report about the progress in the matter of Criterion V.

Prof. A. Sheik Mohamed, Vice-Principal, Academic informed that students do not show the college name in their profile and steps need to be taken to make the student's profile with our college name.

Prof. Mohamed Tariq, Associate Professor of History suggested that free education to all meritorious students could be provided.

Prof. Shafeeque, Asst. Professor of Historical Studies, recommended that Disciplinary Committee have to be unbiased.

Dr. Anvar Sadhath thanked everyone participated in the meeting and the meeting ended at 12.00 noon.


Dr. Anvar Sadhath V P

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PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 15.05.2021	Time: 10.00 .a.m.	Venue: Zoom
Agenda: AQAR 20-21 preparation and SSR submission		

The meeting started with an invocation by Dr. Thameem Ansari, Asst. Professor of Arabic.

Dr. Anvar Sadhath, Director, IQAC enquired the health status of the members of Data Coordination Team and ensured that all of them were fine. He informed that he sent invitations for online courses through official email id to all students and staff of the college and kept on following up of the status of the enrolment in both SWAYAM – NPTEL and edX during the pandemic period of the second wave of Covid19. He requested the members to inform what they could do for AQAR 20-21 preparation and SSR submission. Also, he wanted to know what best could be done towards the process of submitting AQAR for 2021 and SSR submission even if the members are supposed to stay safe at home.

Dr. Abdul Jamal, Asst. Professor of Economics, thanked Dr. Anvar for arranging such an online meeting. He informed that many of the students of his department enrolled in SWAYAM - NPTEL online courses and he started advising the remaining students who were yet to enrol in any one of the online courses. He requested Dr. Anvar to conduct meetings frequently to get to know about the progress in the IQAC related works for which Dr. Anvar replied that every Tuesday could be selected for conducting the Data Team meeting as most of the meetings of management and Principal probably are conducted on Mondays, Wednesdays and Fridays.

Dr. Thameem Ansari, Asst. Professor of Arabic, expressed that he would remind the students and staff of his department on the significance of enrolment of the online courses.

Dr. Muhammed Rafi, Asst. Professor of Chemistry, informed that completion of AQAR for 2021 could be possible only when the latest format for it comes out from NAAC website.

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Also, he requested Dr. Anvar to arrange for the conduct of online meetings of all the staff and HODs by Principal to enquire about the wellbeing of all of them. Also, he reiterated that it could be possible to request the staff members to perform some duties related to preparation of AQAR2020-21 and submission of SSR only when at least 70 % of them are physically and mentally alright.

Dr. Anvar agreed to discuss the matter with Principal and arrange for convening online meeting of HODs and Staff as soon as possible to ensure their wellbeing.

Dr. Mohammed Ibrahim Naveed informed that the work towards preparing SSR can be taken up after completing AQAR for 2020-2021.

Dr. Shahul Hameed, Asst. Professor of English, mentioned that steps to be taken to check the validity of each data collected from different stakeholders.

Dr. Anvar enquired about the progress in the work of preparing Calendar for the academic year 2021 -2022.

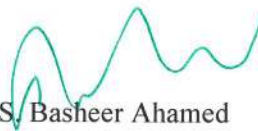
Dr. Syed Shakir Razvi, Asst. Professor of Corporate Secretaryship, informed that it would be ready soon. Also, he said there are only a few changes and additions needed to be carried out.

Dr. Anvar informed that the next meeting could be scheduled on Tuesday (18.05.2021)

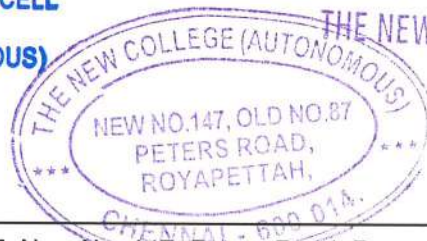
The meeting came to an end at 11.10 a.m. with vote of thanks by Dr. Anvar Sadhath


Dr. Anvar Sadhath V P
Director, IQAC
Director

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PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 04.06.2021	Time: 4.00 p.m.	Venue: Zoom
Agenda: Conduct of BOS for all the Departments and Preparation for SSR		

Dr. S. Basheer Ahamed, Principal, The New College, requested Dr. Abdul Lathif, COE, to recite a few verses from Quran.

Dr. S. Basheer Ahmed, congratulated Dr. Anvar Sadhath and all the Core committee members in his presidential address for their inexorable efforts in the matter of submitting AQAR for 2018 – 19 and 2019 – 2020 and for the initiatives taken up for SSR submission. He asked Dr. Kamal Nasar, Vice Principal (Administration) to give his speech.

Dr. Kamal Nasar came out with an idea of assigning two different committees, one taking care of Data Coordination and the other SSR Preparation simultaneously.

Dr. Anvar Sadhath, Director, IQAC thanked Principal, Vice Principals, Mr. Ashfaq, Deans, HODs and IQAC aids of all the departments for their help in submitting AQARs for 2018 – 19 and 2019 – 20.

Prof. Sheik Mohamed, Vice Principal (Academics), while responding to Dr. Kamal Nasar's idea of splitting up of two committees to take care of Data Coordination and SSR Preparation, suggested that one committee could give importance to certain areas where data are completely unavailable and the other committee could concentrate on developing the data already available.

Dr. Abdul Razak, Dean of Arts, Dr. Hyder Ali, Deputy Wardern, Dr. Ansar, Placement Officer, Prof. Lukman, Librarian, and Dr. Mahaboob Basha, Physical Director expressed that they are ready to extend any sort of help from their respective capacities towards submission of SSR. Dr. Ansar enquired about Academic Calendar for the year and Publication of *Al Jadeed*.

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Dr. Syed Rafeek Ahamed, Bursar and Dr. J. Sulaiman, Secretary, NCSA expressed their unhappiness in Changing IQAC Core Committee members without informing HODs and the NCS Association and requested the Principals and the Director, IQAC to inform and consult with HODs and the association for any such significant changes.

Dr. J. Sulaiman informed that he is ready to give reports of YRC, Red Cross for 2020 -2021.

Dr. Ibrahim Naveed, IQAC Coordinator, expressed his happiness in submitting AQARs for 2018 – 19 and 2019 – 20. Also, he requested to ensure about the completion of BOS of all the departments and the conduct of Academic Council Meeting.

Prof. Sheik Mohamed informed that almost all the Departments have completed the BOS but some are yet to send the reports and syllabus copies to COE and Academic Council Meeting can be arranged by the COE.

Dr. Abdul Khadar, IQAC Coordinator, informed that BOS of his department was completed and the works related to Certificate Courses could be done after the Lockdown.

Dr. Abdul Wahab, Associate Professor expressed his happiness in the speed performances in the matter of submitting AQARs occurred in IQAC after Dr. Anavar Sadath took charge as Director.

Prof. Kaleelur Rahman, Assistant Professor, requested that the works could be attended by breaking down them into Metric wise or Criterion wise.

Prof. Sivakumar, Assistant Professor, was also of the same opinion and he mentioned that he is ready along with Dr. Abdul Wahab and Prof. Kaleelur Rahman to take care of 500 words writing work in Qualitative metrics.

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Dr. Jamal, Assistant Professor and Data Coordination Team member requested the Principal and the Vice Principals not to disturb the present Data Team while creating a new team to look after SSR work.

Prof. Sheik Mohamed assured that the present team would not be disturbed.

Dr. Thodathri, Assistant Professor, came with an idea of uploading the annual reports sent by HODs in the College website. Also, he requested to revive the process of publishing *Al Jadeed*.

Dr. Anvar Sadhath, Director, IQAC summed up that Part A of SSRs for six years from 2015 to 2021 could be done once updating work of the Profile of College and the Profile of each department is complete. He said that a team can focus on writing work and the other team could go ahead with feeding of the data readied now and then. He requested that the Meetings of the Statutory Bodies need to be conducted as soon as possible. Further he clarified that there are three vital offices that need to be focused, i.e. - COE Office, College Office and Departments from where most of the data are to be collected for SSR.

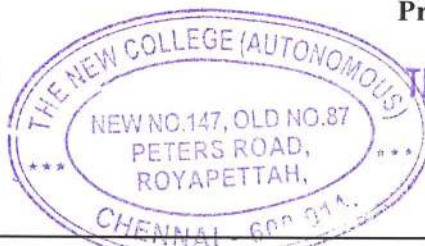
Dr. Kamal Nasir, Vice Principal (Administration) requested Dr. Anvar Sadhath to propose vote of thanks and wind up the meeting around 6.00 p.m. Dr. Anvar Sadath thanked everyone for their participations and valuable suggestions.

Dr. Anvar Sadhath V P
Director, IQAC

Director
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(AFFILIATED TO THE UNIVERSITY OF MADRAS & ACCREDITED BY NAAC WITH 'A' GRADE)

“ASSOCIATION GARDENS”, Old No.87 / New No.147, Peters Road, Royapettah, Chennai - 600 014. TAMILNADU, INDIA.
Phone : +91 44 2835 1269 / +91 44 2835 0297

Dr. S. BASHEER AHAMED, M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 04.08.2021	Time: 03.00 p.m.	Venue: IQAC room
Agenda: Seed Grant Presentation and Selection of Researchers		

Invocation was done by Dr Anvar Sadhath, Director, IQAC.

Dr. Anvar Sadhath thanked Dr. Gulam Mohamed, Dean of Research and all the members of the Selection Committee of Seed Grant for their effective conduct of the Presentation Sessions on 02.08.2021 and 04.08.2021. Also, he expressed his gratitude to the team members for carrying out the process of selection of the research papers for the award of Seed Grant to carry over the research Projects.


Dr. Gulam Mohamed informed that the Selection Committee involved three Subject Experts; 1. Dr. N. M. Ahamed Ibrahim, Associate Professor of Arabic, 2. Dr. A. Kalilur Rahman, Associate Professor of Chemistry, 3. Dr. Abdul Raheem, Associate Professor of Economics and himself, Dean of Research. Also, he announced that after a thorough scrutiny of all the Project Proposals and the selected Researchers were called for giving Oral Presentation about their Research Proposals, where seven faculty members and two PG students had been shortlisted for the Seed Grant by the Management to pursue their project work based on the recommendations of the expert committee of Centre for Multidisciplinary Research & Innovation (CMRI)

The following are the staff members and the students:

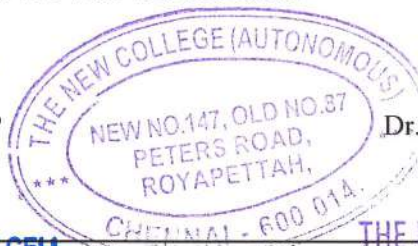
1. Dr. M. Jafar Sadiq Ali, Assistant Professor of Tamil
2. Dr. A. Shahul Hameed, Assistant Professor of English
3. Dr. M.R. Thameem Ansari, Assistant Professor of Arabic
4. Dr. Amzad Basha Kolar, Assistant Professor of Botany
5. Dr. K.M. Sucharitha, Assistant Professor of Biotechnology
6. Dr. M. Abdul Jamal, Assistant Professor of Economics
7. Dr. B. Mahammad Rafee, Assistant Professor of Business Economics
8. Ms. S. Swarna Lekha, I M.Sc Botany - Reg. No. 2013182048008
9. Mr. Ishrah Dharvees, I MA Economics


The committee members shared their observations, Comments and suggestions with regard to the presentations of the researchers.

The meeting came to an end with vote of thanks.


Dr. Anvar Sadhath V P
Director, IQAC

Director




Dr. S. Basheer Ahamed
Principal
PRINCIPAL

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Dr. S. BASHEER AHAMED, M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 04.09.2021	Time: 9.15 .a.m.	Venue: IQAC room
Agenda: Enquiry of Status of SSR Preparation		

Invocation was by Dr Anvar, Director, IQAC. He welcomed all the members and requested Janab. Ashfaq sahib, Managing Committee member to address the gathering.

Mr. Ashfaq greeted all the members and got everyone introduced. He asked the house about the current status and plan for progress in the preparation of SSR submission.

Dr Anvar, Director, IQAC requested Prof. Akbar Basha and Dr U. Mohamed Rafi, the Data team members to present on screen the excel sheet with a predicted total score of 793 for all 7 criteria out of 1000. It was arrived at with the data collected from all the sections of the college. Also, he informed that this predicted score of 793 for 1000 accounted for 3.26 in a scale of 4, which would be considered for a minimum score for A+ accreditation.


Dr Anvar, came out with some ideas and methods to improve the criterion wise score, wherever minimum score was awarded on guess. As requested by Mr. Ashfaq, every one shared their views for the enhancement of the score.

Mr. Ashfaq saheb thanked all members for their contributions and suggested that the guessed scores needed to be still lowered with a view to enabling the team members to work harder to score further more. Also, he mentioned that meetings on all Saturdays from 9 a.m. to 11 a.m. to discuss the progress in the preparation of SSR submission, could be arranged.

Dr Anvar highlighted the importance of providing pavement (marked space) for pedestrians besides arranging for eco-friendly campus.

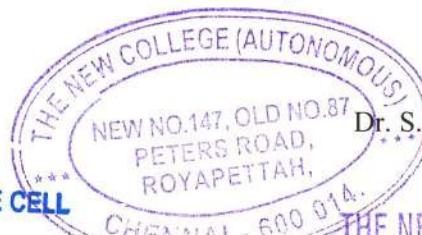
Mr. Ashfaq sahib advised the members to keep the IQAC room clean and tidy and wanted the walls of IQAC room to display different Quotes and Pictures relevant to 5 E's. Also, he put it in a nutshell that three items could be considered as the outcomes/actions required from the present meeting. That is, 1. SSS (Students Satisfaction Survey), 2. Finding out funding agency for Research Projects and 3. Upgrading the IQAC room.


The meeting came to an end with vote of thanks by Dr. Abdul Khadar, Coordinator, IQAC


Dr. Anvar Sadhath V P
Director, IQAC

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Dr. S. Basheer Ahamed
Principal

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PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 04.10.2020	Time: 2.30 .p.m.	Venue: IQAC
Agenda: Conduct of Online classes and any other matter		

The meeting started at 2.30 p.m. with Qirath by Dr. Thameem Ansari, Assistant Professor of Arabic as requested by Dr. S. Basheer Ahamed, Principal and Chair.

Dr. Anvar Sadhath, Director, IQAC informed the house that the college has to commence classes for all UG Classes at least online due to pandemic situation. He suggested that Web admin team needs to create google classrooms for all the UG classes (both shifts) and google classroom codes to be shared to all the respective departments.

Prof. Sheik Mohamed, Vice Principal (Academic) predicted certain problems to be addressed while conducting classes online.

Dr. V. Kamal Nasir, Vice Principal (Administration), ascertained that there will not be any sort of problems in the conduct of online classes

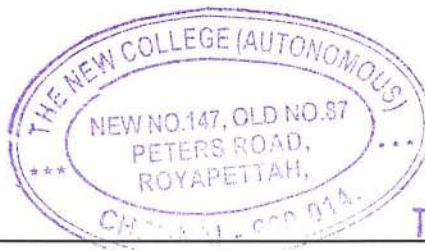
Dr. Anvar Sadhath informed the house that the importance of creating e-content for online teaching that would be useful for the student's community during this pandemic.

Dr. M. Abdul Jamal seconded the opinion of Dr. Anvar Sadhath that e-materials have to be made as early as possible for the benefits of the students.

Dr. Ibraheem Naveed, Coordinator in any other matter, expressed that it is necessary to conduct many programmes even though it is pandemic situation. He also mentioned that departments can be requested to conduct programmes through online. The meeting came to an end with vote of thanks by Dr. Abdul Khadar, Coordinator, IQAC


Dr. Anvar Sadhath V P
Director, IQAC

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Dr. S. BASHEER AHAMED, M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 21.10.2021	Time: 10.30 .a.m.	Venue: IQAC room
Agenda: Criterion V – Student Support and Progression		

Mr. S. Mohamed Iqbal, Assistant Professor of Commerce recited a few verses from Holy Quran.

Dr. S. Basheer Ahamed, Principal requested the members to highlight the steps taken towards student support and progression.

Prof. S. Mohamed Tariq, Associate Professor of Historical Studies and Criterion V in charge explained the processes that were in progress in Criterion V. Also, he informed that it was understood by the criterion V members that students find difficult in applying for scholarships awarded by different Organisations and most of the students of our college were denied scholarships as the applications were not filled properly by them. Keeping it in mind, the Criterion V team planned to conduct a camp involving some faculty members and staff of the college to help students to get applications for Post Matric Scholarship October 2020 tentatively on 27.10.2020 to 29.10.2020 and make them fill in the presence of faculty members.


Prof. Sheik Mohamed, Vice Principal (Academic) stressed the importance of conducting mock – interview for final year students to enable them to attend interview for jobs in reputed organisations.

Dr. Anvar Sadhath talked about the need for arranging special classes for teaching employability skills and teachers also should be given training for the use of effective methodology of teaching employability skills.

The meeting came to an end with vote of thanks by Dr. M. Abdul Jamal.


Dr. Anvar Sadhath V P
Director, IQAC
Director




Dr. S. Basheer Ahamed
Principal
PRINCIPAL

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Dr. S. BASHEER AHAMED, M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL

Date :

Minutes of IQAC Meeting

Date: 16.11.2021	Time: 10.30 .a.m.	Venue: IQAC room
Agenda: Preparations for Self-Study Report (SSR)		

The meeting started at 10.30 a.m. with Qirath by Dr. Thameem Ansari, Assistant Professor of Arabic as requested by Dr. S. Basheer Ahamed, Principal and Chair.

Dr. S. Basheer Ahamed, Principal requested the members to highlight the steps taken towards preparation of Self Study Report (SSR).

Prof. Sheik Mohamed, Vice Principal (Academic) informed that before preparing SSR, the data team is to requested to take care of the submission of AQAR for 2020-2021.

Mr. Ashfaque Mecca, convener of the new college asked the members of the team to explain categorically the current status of each criterion. He also asked the team members inform him about the pending work of the departments and confirmed that he would see to it that the departments come forward to complete all the assignments in time.

Dr. Anvar Sadhath stated that the AQAR 2020-2021 preparation needs extra care as this miniature of SSR. He also requested the Data team members to create google classrooms for all the seven criteria to collect the data related to respective criterion and IQAC aides could be asked to submit the assignments sent through google classrooms as per the templates. He also requested the web admin team to ensure that all the policies prepared and modified are uploaded in the college website.

Dr. Ibrahim Naveed reiterated the points mentioned by Dr. Anvar Sadhath.

The meeting came to an end with vote of thanks by Dr. Abdul Khadar, Coordinator, IQAC

Dr. Anvar Sadhath V P
Director, IQAC

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Dr. S. Basheer Ahamed
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